



This policy is effective for all academies within The Mead Educational Trust, the Teaching School, the SCITT and all other activities under the control of the Trust and reporting to the Trust Board.

	4.0
	June 2022
	CBR
	Board of Trustees
	5 th October 2022
	October 2024

4.0	June 2022	CBR	Section 10 – changed from complaints procedure to internal review in line with FOI Code of Practice.
3.0	June 2020	EMA	The addition of 3. Freedom of Information Publication Scheme, to include the schemes adopted by the Trust and in place at each academy and updated contact details for FOI requests.
2.0	November 2018	CBR	Updated references to TMET and contact details
1.0	August 2017	CJO	New policy

TMET, along with all other public authorities, must comply with the Freedom of Information Act. The Act was created as an initiative to increase openness and transparency in Government, with the Freedom of Information Act passed on 30 November 2000.

The Act obliges organisations covered by it to publish certain information about their activities and, additionally, to make any other information (with a number of statutory exceptions) available upon request.

This policy is intended to cover all records created in the course of the business of TMET. This includes email messages and other electronic records.

This policy applies to all TMET employees, including temporary, casual or agency staff and contractors, consultants and suppliers working for, or on behalf of, TMET.

The Freedom of Information Act requires every public authority to have a publication scheme, which is approved by the Information Commissioner's Office (ICO), and to publish information covered by the scheme.

